State of Texas §
§
County of Polk §

Order for Disbursement of Salaries and Routine Office Expenses

Whereas, Senate Bill 354, 86th Legislative Session effective May 31, 2019, provides that county funds previously budgeted for salaries and authorized office expenses may be disbursed as payment for a salary or routine office expenses; and

Whereas, the Commissioners Court of Polk County wishes to implement the provisions of this Act; now

It is hereby Ordered as follows:

1. County funds previously budgeted for regular payroll disbursements to officers and employees shall be disbursed by the county payroll officer upon submission of all necessary payroll information by the appropriate department head or supervisor; and
2. County funds previously budgeted for regular monthly utilities, credit card statements and other regularly occurring expenses, upon review and authorization by the County Auditor's Office, shall be disbursed upon submission of a proper voucher.

Adopted this 11th day of June, 2019 by a vote of 5 ayes and 0 nays.

Sydney Murphy
County Judge

Attest:
Schelana Hock
County Clerk